

**MINUTES OF THE MEETING OF THE DESCENDANTS GROUP, AN AUXILIARY
OF THE AMERICAN DEFENDERS OF BATAAN AND CORREGIDOR HELD ON
SEPTEMBER 27, 2011**

Board Members Present: Carolyn Burkhart; Jim Erickson; Linda McDavitt; Judy Pruitt; Carrie Collier (for part of meeting); Kristin Dahlstrom; Joseph A. Vater, Jr.

Mr. Vater called the meeting to order.

I. Approval of September's Meeting

A motion was duly made, seconded and unanimously carried to approve the minutes of the August 2, 2011 meeting.

II. Treasurer's Report

Ms. Pruitt then presented the Financial Report. She reviewed the Financial Statements as of September 27, 2011. The checking account had \$53,673.12 in it. The organization has three CDs. The first has a value of \$8,484.17 and matures October 29, 2012. The second CD has \$15,527.09 and matures December 13, 2012 and the third has \$15,527.09 and matures July 13, 2012. The net income for the period January 1, 2011 through September 27, 2011 was \$11,060.33. Total income for the year was \$29,701.69. Total Expenses for the year were \$18,641.36. Of those expenses \$16,973.96 related to the convention. Ms. Pruitt then concluded her report.

III. Convention

A. 2012 Preparations

The Board discussed necessary preparations for the 2012 Convention. Specifically, Ms. Pruitt is looking for information on bands for the *Quan* party. She noted that it is most helpful if suggestions can be obtained from individuals in the area

of the convention site. She noted that the bands for the Reno convention and Pittsburgh convention were suggested by residents of those respective areas. The Board also discussed possible speakers for the banquet. The discussion included authors and/or current or former political figures.

B. Date and Location for 2013 Convention

The Board then discussed possible sites for the 2013 Convention. Ms. Pruitt reported that she had attended a conference in Chicago. The conference was for Convention Planners and enabled the Convention Planners to speak with representatives of various cities. The Board focused on San Jose and Norfolk, Virginia. Norfolk, Virginia has the McArthur Museum and has a large military presence. San Jose would be in close proximity to San Francisco which has substantial significance to many of the ex-POWs who returned to the States through San Francisco. It is hoped that a decision could be made at the next Board meeting so as to publicize the information in the next *Quan*.

IV. Committee Reports

A. Fund Raising

Mr. Vater reviewed with the Board a draft letter that would be made available to anyone who might be interested in seeking sponsorship towards donations for the Albuquerque Convention. Mr. Vater also noted that the letter could be revised for use by the Board to obtain donations or financial support from the Board's contacts. The Board decided to maintain the sponsorship levels at last year's levels. Mr. Vater indicated that he would be happy to send that letter out in an email as a word document

to anyone who would be interested in utilizing it. Mr. Vater also indicated that he would forward the letter to individuals in Albuquerque for their use.

B. Website

Mr. Erickson reported that the website has been updated to include the current Convention information. It is hoped that the 2011 videos will be received shortly to be able to include on the website. Mr. Erickson noted that he is becoming more comfortable with including information on the website; however, the Board agreed that volunteers are needed to help maintain the freshness of the website.

C. Grants

Ms. McDavitt noted that two applications for grants have been received and that the deadline for receiving the grant applications was September 30, 2011. The grant applications had been received by Mr. Vater and forwarded to Ms. McDavitt. Ms. McDavitt indicated that she believed that a decision could be made by the end of October. The Committee to approve the grants consists of Board Members McDavitt and Erickson and former Board member Nancy Kragh. If the grant committee is able to meet and discuss the applications, the hope is that the winners can be announced in the next *Quan* issue.

V. Quan / Museum

Mr. Vater noted that the deadline for Articles for the next issue of the *Quan* is October 28, 2011. This is designed to permit the *Quan* to go out before the holiday season. Mr. Vater suggested that there should be an article on the 2012 Convention, including registration information and perhaps a registration form, as well as information if available for the 2013 Convention site. Ms. Burkhart will insert into the *Quan* a

membership reminder. If the grant awards are completed, an article relating to that should be included as well as an article on the White Sands March. Mr. Vater indicated that he would prepare the President's message and that he would contact the chaplain to see if an article would be forthcoming.

Mr. Vater then discussed Mr. Wallace's thoughts on the charging for the *Quan*. Mr. Wallace had suggested a subscription charge of \$10 for email distribution and \$20 for postal delivery. The Board believed that that number was too high and thought a \$5 charge for email distribution and a \$10 charge for postal delivery would be more appropriate. It was noted that some of the Board members believe that the mailing lists have not been corrected. It was also noted that current issues of the *Quan* would have to be held back from the Museum website.

VI. Old Business

A. Patches Purchase

Ms. McDavitt discussed the purchase of patches to be sold as fundraisers at the White Sand March and the Convention. Ms. Collier and Ms. McDavitt will select the colors. A motion was duly made and seconded to approve the purchase of 300 Patches at \$2.00 each. The motion carried unanimously.

VII. New Business

The Board reviewed the topic of establishing a Facebook page for the organization. Based on the difficulty of controlling content on Facebook, it was agreed that the Board would not establish a Facebook page.

The Board then went into Executive session.

VIII. Next Meeting Date

Mr. Vater suggested a meeting for the end of October so that issues could be discussed prior to the next *Quan* going out. He indicated he would have his secretary send around the Doodle website for a meeting for the last week of October. A motion was then duly made, seconded and unanimously carried to adjourn.

Jim Erickson, Secretary